



VOCATIONAL-WEB-LEAP: An Open Source e-Learning Platform for Training Vocational Students, Apprentices and Graduates on Web Design and Development

2019-1-TR01-KA202-076828

Kick-off Meeting – 13th January 2020 / Monday (Düzce,Turkey)

Venue: Fenerbahçe Topuk Yaylasi Resort&Sport **Hall:** Kaynaşlı Meeting Hall

Hosting Institution: Düzce Ticaret ve Sanayii Odası (Düzce TSO)

Address: 81900 Bıçkıyanı/Kaynaşlı/Düzce,Turkey **Phone:** 00 90 (0380) 547 70 77

Morning Session

Objectives: Partners Presentation – Project review and analysis – Planning Intellectual Outputs activities and timing

09:30-10:15

Welcome and Introduction

Düzce Ticaret ve Sanayii Odası (Düzce TSO)-Turkey

Düzce Üniversitesi (DÜ)-Turkey

PANEPİSTİMIO IOANNINON (UOI)-Greece

UNIVERSITATEA DE MEDICINA, FARMACIE, ȘTIINTE ȘI

TEHNOLOGIE DIN TARGU MURES (UMFST)-Romania

COLEGIUL TEHNIC GHEORGHE CARTIANU
(COLEGIUL CARTIANU)-Romania

2o (ESPERINO) EPAL IOANNINON (2EPAL)-Greece

SOU Jane Sandanski Strumica-Romania

INSTALOFI LEVANTE SL FYG CONSULTORES-Spain

KENTRO EPAGELMATIKIS KATARTISIS DIAS EPE (KEK DIAS
EPE)-Greece

10:15 – 10:30 WEBLEAP: project presentation (by Düzce TSO)

10:30 – 10:45 Coffee-break

10:45 – 11:30 **O1 -Data Collection and Analysis of an Open Source e-Learning Platform for Vocational on Web Design and Development (PANEPISTIMIO IOANNINON)**

Objectives and target groups

Contents and structure discussion

Development planning agreement and tasks distribution

O2 - Design, Installation and Administration of an Open eLearning Platform (PANEPISTIMIO IOANNINON)

Objectives and target groups

First ideas presentation

11:30-13:00 **O3-Multilingual “Web Design and Development for beginners” eCourse**

Objectives and target groups

First ideas presentation

O6-eCourses' promotion (Düzce Ticaret ve Sanayi Odası)

Objectives and target groups

First ideas presentation

13:00 – 14:00 Lunch break

Afternoon Session

Objectives: Transversal activities review – Agreement on procedures and working methods – Dissemination and exploitation – Monitoring and Evaluation – Administrative and financial reporting

14:00 – 15:00 **Project dissemination (by Düzce University)**

Dissemination Plan

Social media channels and activities

Dissemination reporting guidelines and templates

15:00 – 15:30 **Project evaluation (by Düzce University)**

Evaluation plan presentation

Quantitative and Qualitative indicators and monitoring

Evaluation tools

15:30 – 15:45 **Coffee-break**

15:45 – 16:30	Project Management (by Düzce Ticaret ve Sanayii Odası) Communication and Risk Assessment Plans Internal Platform Financial and administrative rules Reporting templates and calendar
16:30 – 17:00 Odası)	Next steps and meeting closure (by Düzce Ticaret ve Sanayii
20:00	Common dinner